

Oklahoma Referee Assessment Policy & Process

Effective Date: 2/1/2022

Policy

- All assessment requests must be made at least 14 days in advance of match
 - Exceptions: State Cup tournaments where assignments may be made later or based on performance
- All assessment requests must be made through the official [OK Referee Assessment Request Form](#)
- All assessments must be on USSF sanctioned youth club or amateur adult matches
 - No collegiate assessments will be allowed to count for any USSF assessment
- Assessment fees are as follows:
 - Regional Upgrade or Maintenance
 - Jan 1 through May 31 - \$75
 - Jun 1 through Dec 31 - \$100
 - Developmental - \$50
- If a referee fails an assessment, the ratio for make-up assessment is 2:1 (must pass two assessments for one failed assessment)
- If referee or assistant referee should fail three assessments, they may not continue any more assessments until the next registration year

Process

1. Referee submits assessment request by filling out the [OK Referee Assessment Request Form](#)
 - a. Required information
 - i. Name and email
 - ii. Assessment type
 - iii. Match details (date, time, location, level, teams, assignor)
2. Upon submission, the referee will receive a confirmation email and a pdf document of their request for their own records
3. The SDA will review the assessment request and determine if it will be accepted or denied
 - a. The SDA has 7 days from submission date of the request to make a decision
4. The referee will receive a confirmation email of the decision from the SDA
 - a. If the request is denied, the SDA must inform the referee why. Some examples include:
 - i. Request submitted within 14 days of match date
 - ii. Non-approved match type (e.g. U16 youth match for regional upgrade or non-USSF sanctioned league)
 - iii. Missing/incorrect information on request form
 - iv. Referee does not meet requirements for upgrade
5. If accepted, the SDA will then assign an assessor to the requested match
 - a. The SDA has until 7 days prior to the match date to complete this assignment
6. The referee will be notified by email once an assessor has been assigned
7. After completion of the assessment match, the assessor has 7 days to complete the paperwork and upload the assessment form to US Soccer GameOfficials