

Oklahoma Referee Field Evaluation Policy & Process

Effective Date: 8/5/2023

Policy

- All field evaluations requests must be made at least 14 days in advance of match.
 - Exceptions: State Cup tournaments where assignments may be made later or based on performance
- All field evaluation requests must be made through the official [OK Referee Field Evaluation Request Form](#)
- All field evaluations must be on USSF sanctioned youth club or amateur adult matches, Field Evaluations must be completed during the registration period July 1st – June 20th.
 - Games that are evaluated by a National Referee Coach either in the State or outside Oklahoma will be accepted as long as the game meets US Soccer requirements.
- Field evaluation fees are as follows:
 - Regional Upgrade or Maintenance - \$85
 - Developmental - \$50
 - Round Trip Mileage
 - 0-50 - \$ 0.00
 - 51-100 - \$25.00
 - 101+ - \$50.00
- If a referee fails an field evaluation, the ratio for make-up evaluation is 2:1 (must pass two evaluations for one failed evaluation)
- If referee or assistant referee should fail three field evaluations, they may not continue the upgrade process until the next registration year.

Process

1. Referee submits field evaluation request by filling out the [OK Referee Field Evaluation Request Form](#)
 - a. Required information.
 - i. Name and email
 - ii. Field Evaluation type
 - iii. Match details (date, time, location, level, teams, assignor)
2. Upon submission, the referee will receive a confirmation email and a pdf document of their request for their own records.
3. The referee will make payment to the Oklahoma State Referee Committee account 103951.
4. The SDA will review the field evaluation request and determine if it will be accepted or denied.
 - a. The SDA has 7 days from submission date of the request to make a decision.
5. The referee will receive a confirmation email of the decision from the SDA.
 - a. If the request is denied, the SDA must inform the referee why. Some examples include:
 - i. Request submitted within 14 days of match date.

- ii. Non-approved match type (e.g., U16 youth match for regional upgrade or non-USSF sanctioned league)
 - iii. Missing/incorrect information on request form.
 - iv. Referee does not meet requirements for upgrade.
 - v. Payment not made to the OSRC arbiter account 103951.
- 6. If accepted, the SDA will then assign a mentor/coach to the requested match
 - a. The SDA has until 7 days prior to the match date to complete this assignment.
- 7. The referee will be notified by email once a mentor/coach has been assigned.
- 8. After completion of the field evaluation, the mentor/coach has 7 days to complete the paperwork and submit to the SDA.
- 9. Referee Mentor/Coach will be paid field evaluation fee from the OSRC arbiter account 103591 once written feedback is reviewed and approved.